

# Guru Gobind Singh Indraprastha University

"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"

Sector-16 C, Dwarka Delhi - 110078

University School of Information, Communication & Technology

F.No. GGSIPU/USIC&T/2025-26/\_\_\_\_\_

Dated: 19<sup>th</sup> January, 2026

## Implementation Guidelines for M.Tech (All Branches), MCA and B.Tech (All Branches) for Major Project/Dissertation / Internship as approved in the APC held on 24<sup>th</sup> December 2025

### For Students pursuing M.Tech.(CSE/IT/ECE/R&A) 4<sup>th</sup> semester

The students of M.Tech.(CSE/ECE/IT/R&A) 4<sup>th</sup> semester shall compulsorily work on Major Research Project Part-II under the guidance of a supervisor allotted by the Dean, USIC&T. The student shall take the guidance of the supervisor on at least weekly basis and shall appear in mid-term and final evaluation of the work. The students are also apprised that they are not restrained from undergoing internship, though it will be a separate activity and will, in no case, be construed as Major Research Project Part-II.

The interested students may undergo internship by taking approval from the Dean, USIC&T but their evaluation shall be done on the basis of the work done in Major Research Project Part-II. It is also made clear that the students, who are being granted GATE scholarship, will have to forego the scholarship in case they undergo paid internship.

### For students pursuing B.Tech (8th Semester) / MCA (4th Semester)

The Major Project - Dissertation / Internship Report shall be carried out for the entire duration of the semester (i.e., minimum 15 weeks), in alignment with the University Academic Calendar. An internal supervisor will be allotted at the beginning of the semester.

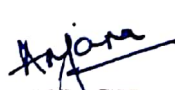
Students opting for an industry internship must submit an application along with formal approval/consent from the concerned company on or before 30 January 2026. A Google Form for the same will be circulated by the respective teacher-in-charge. The proposed internship topic shall be reviewed and approved by the allotted internal supervisor before the student is permitted to proceed with the internship.

Students who fail to submit the application by 30 January 2026 will be assigned a project topic by the allotted internal supervisor, and they will be required to complete the in-house Major Project during the semester. In case such students later secure an internship during the semester, they may undertake it only after obtaining approval from the Dean, USIC&T; however, the evaluation will be based solely on the major project completed under the guidance of the allotted supervisor.

### Implementation Guidelines

Regardless of whether a student opts for an Internship or an In-house Project, the following documents must be submitted at the time of evaluation:

1. **Internship Offer Letter (for Internship students only):**  
Students opting for an internship must submit a copy of the offer letter. The letter must clearly mention the *internship period and duration*. The internship must cover the duration of the **8th semester** and must be for a **minimum of 15 weeks**. However, the internship may continue even after the external examiner completes the final evaluation of the internship report.
2. **Log Book (for all students — Internship/In-house Project):**  
Every student permitted to proceed with an internship or an in-house project must maintain a log book of the activities performed. The log book must be **countersigned weekly** by the internal supervisor.
3. **Internship Completion Certificate (for Internship students only):**  
Before the external expert evaluates the internship report, the student must submit an internship certificate issued by the organization. The certificate must clearly mention the **start date** and **completion date** of the internship.
  - If the internship is likely to continue after the final university evaluation, the certificate must explicitly state this.
  - The internship certificate must reflect a minimum duration of **15 weeks** within the following period:
    - **BTech:** From the end of the **7th semester** up to the final evaluation of the internship report for the **8th semester**.
    - **MCA:** From the end of the **3rd semester** up to the final evaluation of the internship report for the **4th semester**.

  
Dean, USICT